



Phumelela Local Municipality

Phumelela Local Municipality subscribes to the principles of the Employment Equity Act, and need to appoint suitably qualified and experienced people in the under mentioned positions. People with the skills and expertise to discharge the duties of the under mentioned positions are invited to apply.

Re- Advertisement

POSITION: SUPPLY CHAIN MANAGER

Directorate: FINANCE DEPARTMENT

Remuneration: R 523 262.64 pa, excluding benefits

Requirements:

- A Degree in Supply Chain Management or Equivalent.
- Computer Literacy-office applications.
- At least 2 years' experience in the Supply Chain Environment,
- Understanding of legislation applicable to Local Government MFMA

Responsibilities

- Communicating with the immediate superior on specific aspects of Supply Chain Management Policy and processes, clarifying understanding and implementation approach, outcomes and performance measures.
- Evaluating and presenting reports to the immediate superior detailing the section's performance against specific measures.
- Monitoring and implementing corrective measures to rectify deviations/acts contrary to financial regulations, audit requirements and departmental procedure.
- Communicating with the other financial personnel on audit findings and recommendations and institutes the necessary investigational or corrective measures.
- Initiating specific sequences (vote transfers, new accounts, tariffs) in consultation with the immediate superior; Departmental Accountant and Management team aimed at regularizing expenditure.
- Analysing and reporting to the immediate superior the adequacy of coverage against loss and/or damage arising out of accidents/incidents and negligence to departmental assets (facilities and equipment).
- Assessing supply chain management performance
- Authorising orders
- Executing demand management, logistics management, disposal management, acquisition management (which includes the tender process) and contract management.
- Preparing supply chain management reports.

Phumelela Local Municipality is an equal opportunity employer and appointment will be made in accordance with the Phumelela Local Municipality's Recruitment and Selection Policy. The Municipality reserves the right not to make an appointment.

PLEASE NOTE THE FOLLOWING: Applications will not be acknowledged and only short-listed candidates will be invited for interviews • Canvassing, fraudulent qualifications, information and documentation will immediately disqualify any applicant • If you do not receive a response within 3 months of the closing date, please accept that your application was unsuccessful.

Applications for the Vacancy should be forwarded to the following Address:

Phumelela Local Municipality; Private Bag X 5; Vrede 9835

Or

Hand delivered at Vrede Municipal Offices; No 52 Cnr Kuhn & Prinsloo Street; Vrede 9835

Enquiries: Mr. RT Tshabalala: Human Resources Manager Tel. (058) 913 8300

Closing date: 15 February 2024

Mrs. GPN Mhlongo Ntshangase
MUNICIPAL MANAGER