



REQUEST FOR QUOTATION

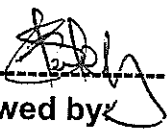
REQUEST DATE:	13/11/2024	
DEPARTMENT:	CORPORATE	
RFQ number	RFQ 24-25/31 Cleaning materials	
CLOSING DATE:	20/11/2024 at 12:00am	
COMPULSORY REQUIREMENTS	<ol style="list-style-type: none"> 1. VALID TAX COMPLIANCE STATUS PIN 2. MBD 4 3. PROOF OF CSD REGISTRATION 	
Other requirements	The 80/20 preference point system will be applicable. 80 points for price and 20 points for specific goals. Annexure "A" is attached as an indication of how specific goal points will be calculated	
BRIEFING SESSION:	N/A	
RFQ ENQUIRIES:	SCM OFFICE 058 913 8300	
SUBMISSION OF QOUTES:	<p>Complete Quotations must be hand delivered and deposited in the RFQ box before the closing date and time by using any of the following addresses:</p> <p>Physical address (1): c/o Kuhn & Prinsloo street, Vrede, 9835 at supply chain office</p> <p>Physical address (2): 41 Piet retief street warden 9890 at cashier office</p> <p>Physical address (3): 48 Voortrekker street memel 2970 at cashier office</p> <p>Postal address: Private bag X5 vrede 9835</p>	
DESCRIPTION OF GOODS/SERVICES:	SUPPLY AND DELIVERY:	
	DESCRIPTION	QUANTITY
	Toilet paper 1 ply 500 sheets (pack of 48)	50

Dust musk ffp1 (400pc in a box)	20 boxes
Multipurpose furniture polish 400ml spray	50
Deo blocks 5L	20
Multi insects odourless spray 300ml	10
Woodern furniture oil 300ml	50
Industrial mop	30
Long handled feather dust	20
Hand washing powder 1kg	20
Broom	30
Red pvc gloves (short)	1000 pairs
Red elbow length pvc gloves	500 pairs
Long handled pan & brush set	15
Respiratory mask with filters	200
Anti-bacterial surface cleaner 5 litre	10
Pine gel 25L	15
Dishwashing liquid 25L	15
Thick Bleach 25L	15
Liquid floor polish 25L (step one)	15
Deep 25L	10
Window cleaner 25L	15
All-purpose cleaner 25L	15
Wet and dry woofer vaccum Cleaner 30L	3
Microfibre cloth 47cm	50
Black polish 5L	10
Plastic corn broom	30
Hand soap 5L	20
Kitchen cloth 47cm	50
Toilet brush set	10
Airfreshner 180ml	20
Double bucket mop wringer trolley 25L	3


	DELIVERY POINT:VREDE MUNICIPAL OFFICES
--	---

CONDITIONS

- Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000 and all its regulations) & the municipality's Supply Chain Management Policies and Procedures
- It is the company's responsibility to submit supporting documents to earn points for specific goals. Failure to do so will result in the company scoring 0 points for specific goals.
- The MBD 4 *must* be completed and submitted with the quotation. If the forms are incomplete or not attached the quotation will be disqualified
- All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder
- To participate in the municipality's quotation process for the procurement of goods and/or services, vendors **MUST** be registered and compliant on the central supplier database (CSD).
- Prices quoted must include delivery charges and goods must be delivered to the address indicated on the RFQ page.
- The municipality reserves the right to increase or reduce the quantity.
- It is the bidder's responsibility to ensure that the quote reaches the municipality in time. Late quotations will not be accepted



Reviewed by
Mr NF Ralebenya
CFO



Approved by:
Mrs GPN Mhlongo-Ntshangase
Municipal Manager

“Annexure A”

Allocation of Specific Goals points for Procurements and Income-Generating transactions below R50 000 000 (80/20 Preferential Points System) and above R50 000 000 (90/10 Preferential Points System).

50% (10 out of 20 and 5 out of 10) of Specific goals points, will be allocated based on a geographical area of a supplier as follows,

<u>Specific goal</u>	<u>Applicable weight [80:20]</u>	<u>Applicable weight [90:10]</u>	<u>Evidence to be submitted by the supplier to substantiate the points claimed/allocated per specific goal (NB: Any of the evidence indicated below per specific goal should be regarded as sufficient)</u>
<u>EME or QSE</u>	<u>6</u>	<u>3</u>	<ul style="list-style-type: none"> • <u>Sworn affidavit signed by the EME or QSE representative and attested by a Commissioner of Oaths</u> • <u>A certified copy of a BB-BEE certificate issued by the verification agency accredited by SANAS</u> • <u>Proof of B-BBEE issued by DTIC</u>
<u>Woman</u>	<u>4</u>	<u>2</u>	<ul style="list-style-type: none"> • <u>RSA identity document</u> • <u>Valid RSA driver's license issued by the relevant authority</u>
<u>Youth</u>	<u>4</u>	<u>2</u>	<ul style="list-style-type: none"> • <u>RSA identity document</u> • <u>Valid RSA driver's license issued by the relevant authority</u> <p><u>(NB: Youth is defined as any south African citizen with the age between 18 and 35 years)</u></p>
<u>People with disability</u>	<u>2</u>	<u>1</u>	<ul style="list-style-type: none"> • <u>Sworn affidavit signed by the company representative and attested by the Commission of oaths</u>
<u>Free state based company (NB : the institutions must ensure that this specific goal is aligned to the district they are situated in e.g suppliers situated in Thabo Mofutsanyane District</u>	<u>4</u>	<u>2</u>	<ul style="list-style-type: none"> • <u>Municipal Account</u> • <u>Lease agreement</u> • <u>Title deeds</u> • <u>Permission to occupy land signed by the traditional authority</u> <p><u>A letter of confirmation of the address signed by the ward councilor</u></p>