



PHUMELELA LOCAL MUNICIPALITY

Phumelela Local Municipality subscribes to the principles of the Employment Equity Act, and need to appoint suitably qualified and experienced people in the under mentioned positions. People with the skills and expertise to discharge the duties of the under mentioned positions are invited to apply.

POSITION : TOWN PLANNER

Directorate: OFFICE OF THE MUNICIPAL MANAGER

Remuneration: R 610 501.56 pa, + benefits

Requirements:

- A recognised B. degree or equivalent qualifications in Town and Regional Planning with 4 years experience.
- Extensive people management experience.
- Be registered as a Professional Planner with the South African Council for planners (SACPLAN).
- Leading Competencies: having completed or in the process of doing the "Certificate Programme in Municipal Finance Management (CPMF); Strategic Direction and Leadership, People Management, Programme and Project Management, Financial Management, Change Leadership, Governance Leadership. Core Competencies: Planning and Organizing, Analysis and Innovation, Knowledge and Information Management, Communication and Quality Focus.

Responsibilities:

- Ensure the application of town and regional planning in land development (facilitate and provide technical assistance to professional teams on all aspects regarding town and regional planning in the Municipality).
- Ensure adherence to legal requirements.
- Coordinate, evaluate and monitor the implementation of development in compliance with Spatial Planning and Land Use Management Act, or SPLUMA and other applicable legislation and town & regional planning standards and guidelines.
- Interpret and implement planning legislation, policies, guidelines and regulations.
- Facilitate site clearance in terms of Project Execution Plans and manage site clearance standards as agreed with Project Managers.
- Compile and review periodically the Municipal Spatial Development Framework (SDF).
- Compile guidelines and evaluate Land Use Management Scheme and precinct plans. Mentor, train and manage officials in the Municipal Planning Directorate and submit monthly reports to the Director of Cooperate Services. Supervise performance management and development; office administration and budget in the Planning Directorate.
- Monitor and control expenditure. Report on the expenditure and service delivery.

- Ensure continuous research and development for the betterment of planning in the Municipality. Provide assistance and support in the housing, local economic development and IDP directorates of the Municipality.
- Prepare reports for the Municipal Council consideration and approval. Facilitate the process of obtaining inputs of relevant parties and departments for town planning and township establishment activities to ensure implementation of policies and spatial plans. Attend to public enquiries, site inspections, etc.

Phumelela Local Municipality is an equal opportunity employer and appointment will be made in accordance with the Phumelela Local Municipality's Recruitment and Selection Policy. The Municipality reserves the right not to make an appointment.

Please note:

- Interested applicants meeting the requirements are requested to submit, their applications using the official application form for employment obtained from our website www.phumelela.gov.za with a comprehensive CV, together with originally certified copies of qualification and identity document not older than **6 months** to The **Municipal Manager, Cnr. Kuhn & Prinsloo, Private Bag X 5, Vrede, 9835** or hand delivered at **Phumelela Local Municipality administrative building, Corner Kuhn & Prinsloo, Vrede, 9835**
- Faxed, email and late applications will not be considered
- Correspondence will only be entered into with shortlisted candidates.
- Applicants who have not been contacted in **60 days** of the closing of the post should consider their applications unsuccessful.
- Phumelela local municipality reserves a right not to appoint
- The submission of an application gives Phumelela local municipality a right to make enquiries necessary to obtain information regarding the applicant's background. Such enquiry will include current and previous employers, criminal record as well as academic institutions. Should you be in a position of foreign qualifications, it must be accompanied by an evaluated certificate from South African Qualification Authority (SAQA)
- Canvassing councilors or officials for the appointment is strictly prohibited and will automatically disqualify the applicant
- People from previously disadvantaged groups and people with disability are encouraged to apply
- For further enquiries please contact the Human Resource Manager, **Mr. T Tshabalala on 058 913 8300**

Closing date for application: 21 August 2026

Mrs. GPN Mhlongo-Ntshangase
MUNICIPAL MANAGER